

Already AE/JE available each division, Park overseer available each Zone. We have each division as exclusive whose look after AE/JE. If any complaint received the alert SMS will sent to the concern to divisional AE and Park overseer to look after the dangerous trees and take necessary action immediately.

I. PROCEDURE FOR REMOVAL OF DEAD / TREES WHICH ARE POSING DANGER TO PUBLIC AND PROPERTY / TREE BRANCHES PROTRUDING DANGEROUSLY ON TO THE PUBLIC ROAD.

A. Pruning/Cutting of dangerous tree branches

1. Corporation of Chennai will issue notice under section 259 MCMC 1919 Act to the owner of private premises for cutting tree branches protruding dangerously on to the public road. The dangerously protruding tree branch shall be removed by the building owner within 3 days on receipt of notice failing which Corporation will remove then dangerous tree / branches and the necessary fee will be collected from the party.

B. Removal of Dead/ trees which are posing danger to public life and property.

1. To remove the dangerous / dead tree the abutting building owner should apply to zonal officer with photo in the format prescribed in Annexure I.
2. The AE/JE of local division and park overseer of concerned zone shall inspect and send the report to Regional Commissioner through Executive Engineer/and zonal officer within 3 working days. If it is necessary to cut down the tree then feasibility of implantation of tree should be evaluated, if not feasible 10 saplings shall be planted in lieu of cutting the dangerous trees.
3. Regional Commissioner shall inspect and issue of final order within 2 days if tree is in dead condition or within 15 days if it is in healthy condition.
4. Adjoining Building owner /petitioner to be informed above the fee for the removal of trees within 3 days after the final order issued by Regional Commissioner.
5. Tree shall be removed within 7 days after remittance of fees by the Adjoining Building owner /petitioner.
6. If the request for removal of tree is not accepted by the Regional Commissioner then the petitioner may approach Deputy Commissioner (Works) at Head Quarters.

Commissioner

ANNEXURE-I

**APPLICATION FOR REMOVAL OF DANGEROUS / DISTURBANCE
TREES IN CHENNAI CITY**

Name of Applicant Mr/Mrs/Selvi		Age
Name of Father / Husband		
Residential Address of the Applicant		Mobile : Residence:
Address and location of the tree to be removed		Photo
Status of Tree	Live / Dead	
Name and Size of Tree (if known)		
Reason for Removal:- a) b) c) d) e)		
Other Details:		
Name: Date:	Signature of Applicant	