

CORPORATION OF CHENNAI

**CHENNAI CORPORATION HEALTH, MALARIA AND FAMILY WELFARE
SUB-ORDINATE SERVICES BYE-LAWS, 2009**

1. **Short title and commencement** – (a) These bye-laws shall be called the Chennai Corporation Health, Malaria and Family Welfare Sub-ordinate Service Bye-laws 2009.

(b) They shall come into force after three months from the date of publication in the official gazette.

2. **Constitution** – The service shall consists of the following categories of posts in the Class-III and Class-IV Services of the Corporation of Chennai, namely:-

CLASS-III

Category-1	-	Senior Analyst
Category-2	-	Junior Analyst
Category-3	-	Statistical Supervisor
Category-4	-	Sanitary Inspector/B&D Registrar
Category-5	-	Pharmacist (Allopathy)
Category-6	-	Lab. Technician
Category-7	-	Sanitary Officer/Health Educator
Category-8	-	Entomological Assistant
Category-9	-	Field Assistant
Category-10	-	Research Assistant/Micro Biologist
Category-11	-	Bio-Chemist
Category-12	-	Asst. Bio-Chemist
Category-13	-	Medical Store Keeper
Category-14	-	Nursing Superintendent
Category-15	-	Asst. Nursing Superintendent/ Public Health Nursing Trainer/
Category-16	-	Maternal & Child Health Officer (MCHO)
Category-17	-	Staff Nurse
Category-18	-	Chief Pharmacist
Category-19	-	Auxillary Nurse/ Midwife/MPHW
Category-20	-	Lady Health Visitor
Category-21	-	Dietician
Category-22	-	Head Cook

CLASS-IV

Category-23	-	Junior Cook
Category-24	-	Burial Ground Assistant

3. **Appointment:-** Appointment to the posts specified in column (2) of the table below shall be made by the methods specified in the corresponding entries in column (3) thereof.

Sl. No.	Category of Post	Method of Recruitment	Qualification	Scale of Pay
01.	Senior Analyst	1) By promotion from the post of Junior Analyst 2) By deputation from the State Government. 3) By direct Recruitment	M.Sc. Degree in Chemistry or Bio-Chemistry or Dairy Chemistry or Food Technology or Micro biology or food and Drugs from recognised University, established in India.	Existing pay scale 5300-150-8300 Revised pay Scale Rs.9300-34800 + Grade Pay Rs.4300 Crucial date: 1 st January of every year
02.	Junior Analyst	1) By promotion of approved probationers from the lower categories, who have acquired the qualification prescribed for direct recruitment 2) By deputation from the State Government. 3) By direct Recruitment	M.Sc. Degree with Chemistry or Bio-Chemistry or Dairy Chemistry or Food Technology or Micro biology or food and Drugs from recognised University, established in India.	Existing pay scale 4500-125-7000 Revised pay Scale Rs.5200-20200 +Grade Pay Rs.2800 Crucial date: January of every year
03.	Statistical Supervisor	1) By promotion of approved probationers from the lower categories, who have acquired the qualification prescribed for direct recruitment 2) By deputation from the State Government. 3) By direct Recruitment	1) B.Sc. degree with Statistics as the main subject. 2) Training in the management of Statistical data at ICMR Chennai	Existing pay scale 5500-175-9000 Revised pay Scale Rs.9300-34800 + Grade Pay Rs.4400 Crucial date: 1 st January of every year

Sl. No.	Category of Post	Method of Recruitment	Minimum Qualification	Scale of Pay
04.	Sanitary Inspector/ B&D Registrar	1) By promotion of approved probationers from the lower categories, who have acquired the qualification prescribed for direct recruitment 2) By transfer of service 3) By direct Recruitment	1) B.Sc. degree with Chemistry in main subject 2) P.G. Diploma in Sanitary Inspector course conducted by Govt. and Institutions recognised by the Govt. 3) Any certification in computer courses.	Existing pay scale 4500-125-7000 Revised pay Scale Rs.5200-20200 + Grade Pay Rs.2800 Crucial date: 1 st July of every year
05.	Pharmacist - Allopathy	1) By promotion of approved probationers from the lower categories, who have acquired the qualification prescribed for direct recruitment 2) By deputation from the State Government. 3) By direct Recruitment	1) Must have minimum qualification of Diploma in Pharmacy from the Recognized Institution approved by Govt. 2) Should be registered with Council of Pharmacist	Existing pay scale 4500-125-7000 Revised pay Scale Rs.5200-20200 + Grade Pay Rs.2800 Crucial date: 1 st July of every year

06.	Lab. Technician	<ol style="list-style-type: none"> 1) By promotion of approved probationers from the lower categories, who have acquired the qualification prescribed for direct recruitment 2) By transfer of service 3) By direct Recruitment 	Diploma in Medical Lab. Technician Course 2 years by institutions approved by Government of Tamil Nadu	<p>Existing pay scale 4000-100-6000</p> <p>Revised pay Scale Rs.5200-20200 + Grade Pay Rs.2400</p> <p>Crucial date: 1st July of every year</p>
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Sl. No.	Category of Post	Method of Recruitment	Minimum Qualification	Scale of Pay
07.	Sanitary Officer/ Health Educator	1) By promotion from the approved probationers of Sanitary Inspectors 2) By deputation from Government	1. B.Sc. Degree with Chemistry as the main subject 2. P.G. Diploma in Sanitary Inspector Course conducted by Gandhi Gram Rural University.	Existing pay scale 5000-150-8000 Revised pay Scale Rs.9300-34800 + Grade Pay Rs.4200 Crucial date 1 st August of every year
08.	Entomological Assistant	1) By promotion of approved probationers from the lower categories, who have acquired the qualification prescribed for direct recruitment 2) By direct Recruitment	M.Sc.(Zoology) or M.Sc.(Medical Entomology) from the Universities recognised by Government	Existing pay scale 5900-200-9900 Revised pay scale 9300-34800 + Grade pay Rs.4500 Crucial date: 1 st October of every year
09.	Field Assistant	1) By promotion of approved probationers from the lower categories, who have acquired the qualification prescribed for direct recruitment 2) By direct Recruitment	1) Minimum General educational qualification 2) The promotee/the direct recruitee should undergo compulsory training to be imparted by H.D. regarding vector control services.	Existing pay scale Rs.3200-85-4900 Revised pay Scale Rs.5200-20200 + Grade Pay Rs.2000 Crucial date: 1 st October of every year

Sl. No.	Category of Post	Method of Recruitment	Minimum Qualification	Scale of Pay
10.	Research Assistant/ Micro Biologist	By Direct Recruitment	M.Sc. in Medical Micro-Biology	Existing pay scale 6500-200-10500 Revised pay Scale Rs.9300-34800 + Grade Pay Rs.4900 Crucial date: 1 st January of every year
11.	Bio-Chemist	1) By promotion from the post of Asst. Bio-Chemist 2) By deputation from Government	M.Sc. Bio-Chemistry	Existing pay scale 5500-175-9000 Revised pay Scale Rs.9300-34800 + Grade Pay Rs.4400 Crucial date: 1 st January of every year
12.	Asst. Bio-Chemist	1) By promotion of approved probationers from the lower categories, who have acquired the qualification prescribed for direct recruitment 2) By direct Recruitment	B.Sc. Bio-Chemistry	Existing pay scale 4500-125-7000 Revised pay Scale Rs.5200-20200 + Grade Pay Rs.2800 Crucial date: 1 st April of every year

Sl. No.	Category of Post	Method of Recruitment	Minimum Qualification	Scale of Pay
13.	Medical Store Keeper	1) By promotion from the approved probationers in the post of Pharmacist 2) By transfer from the post of Chief Pharmacist	Degree in Pharmacy (B.Pharm)	Existing pay scale 5900-200-9900 Revised pay Scale Rs.9300-34800 + Grade Pay Rs.4500 Crucial date: 1 st April of every year
14.	Nursing Superintendent	By promotion from the post of Asst. Nursing Superintendent.	1) B.Sc. with Public Health Nursing 2) Must have registered in the Tamil Nadu Nursing Council	Existing pay scale 5900-200-9900 Revised pay Scale Rs.9300-34800 + Grade Pay Rs.4500 Crucial date: 1 st April of every year
15.	Asst. Nursing Superintendent/Public Health Nursing Trainer	1) By promotion of approved probationers from the lower categories, who have acquired the qualification prescribed for direct recruitment 2) By deputation from State Government	1) B.Sc. with Public Health Nursing 2) Diploma in Nursing Education & Administration 3) Must have registered in the Tamil Nadu Nursing Council	Existing pay scale 5900-150-8300 Revised pay Scale Rs.9300-34800 + Grade Pay Rs.4300 Crucial date: 1 st April of every year

Sl. No.	Category of Post	Method of Recruitment	Minimum Qualification	Scale of Pay
16.	Maternal & Child Health Officer (MCHO)	1. By promotion from the holder of the post of Staff Nurse or Lady Health Visitor	i. B.SC., Nursing from recognised University or Diploma in Public Health Nursing in any institution recognized by Government of Tamilnadu. ii. Must have successfully undergone 10 months Diploma Course in Public Health Nursing. iii. Must have registered with the Nurse and Midwives Council.	Pre-revised Rs. 5900-200-9900 Revised Rs. 9300-34,800 + GP 4500
		2. By direct recruitment	i. B.Sc., (Nursing) from recognised University & ii. Must have registered with the Nurse and Midwives Council.	
17.	Staff Nurse	1) By promotion of approved probationers from the lower categories, who have acquired the qualification prescribed for direct recruitment 2) By direct recruitment	1) Diploma in Nursing from Govt. Recognised institutions 2) Must have registered with Tamil Nadu Nursing Council	Existing pay scale 5000-150-8000 Revised pay Scale Rs.9300-34800 + Grade Pay Rs.4200 Crucial date: 1 st April of every year
18.	Chief Pharmacist	By promotion from the category of Pharmacist (Allopathy) according to seniority	1) B.Pharm degree from Govt. Recognised Institution. 2) Should be registered with Pharmacist Council.	Existing pay scale 5300-150-8300 Revised pay Scale Rs.9300-34800 +Grade Pay Rs.4300 Crucial date: 1 st July of every year

19.	<p>a. Multi Purpose of Health Worker</p> <p>b.Auxiliary nurse Midwife</p> <p>c.Maternity Assistant</p>	<p>By direct recruitment</p> <p>By direct recruitment</p> <p>By direct recruitment</p>	<p>a. 12th std. passed 18 months training in M.P.H.W./A.N.M./ Maternity Assistant Course from the Institution Recognized by Govt. of Tamilnadu</p> <p>b. Must have registered in Tamilnadu Nursing Council (The existing BHWs will not be eligible for promotion unless they acquire the qualifications prescribed for MPHW)</p>	<p>Pre-revised 3200-85-4900</p> <p>Revised 5200-20,200 + GP 2000</p> <p>The posts of ANM, Maternity Assistants shall be reserved only for women candidates</p>
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Sl. No.	Category of Post	Method of Recruitment	Minimum Qualification	Scale of Pay
20.	Lady Health Visitor	<p>1. By promotion from the holder of the post of multipurpose Health worker or Auxiliary Nurse Midwife or Maternity Assistant.</p> <p>2. By deputation</p> <p>3. By direct Recruitment</p>	<p>1. Must have put in five year of service as multipurpose Health worker. Auxiliary Nurse Midwife Maternity Assistant and must have passed the Lady Health Visitors Course.</p> <p>2. Must have Registered in the Tamilnadu Nursing council.</p> <p>1. Persons from the Directorate of public health, Government of Tamilnadu with five years of service as multipurpose Health worker/Auxiliary Nurse midwife/maternity Asst. with a pass in Lady Health visitor course.</p> <p>1. Must have passed the Lady Health Visitor course</p> <p>2. Must have Registered in the Tamil Nadu Nursing Council.</p>	<p>Pre Revised 5000-150-8300</p> <p>Revised 9300-34,800 + GP 4200</p>
21.	Dietician	By direct recruitment	B.Sc. - Nutrition from Govt. approved institutions.	<p>Existing pay scale 5900-200-9900</p> <p>Revised pay Scale Rs.9300-34800 + Grade Pay Rs.4500</p> <p>Crucial date: 1st October of every year</p>

22.	Head Cook	1) By promotion from the post of Junior Cook 2) By direct recruitment	Diploma in catering technology from the recognised Institute of Catering Technology.	Existing pay scale 4000-100-6000 Revised pay Scale Rs.5200-20200 + Grade Pay Rs.2400 Crucial date 1 st July of every year
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CLASS – IV

23.	Junior Cook	1) By direct recruitment 2) By transfer of service	Diploma in catering technology from the recognised Institute of Catering Technology.	Existing pay scale 2550-55-2660-60-3200 Revised pay Scale Rs.4800-10000 + Grade Pay Rs.1300 Crucial date 1 st October of every year
24.	Burial Ground Assistant	1) By direct recruitment	1) Must have passed 8 th Standard and be able to read and write tamil language. 2) Should have prior experience on burial ground work.	Existing pay scale 2550-55-2660-60-3200 Revised pay Scale Rs.4800-10000 + Grade Pay Rs.1300
		2) By transfer basis from Conservancy Worker	1) Must have passed 8 th Standard and be able to read and Write tamil language.	

5. Probation :- A person appointed to any post in any category by direct recruitment shall from the date on which he joins duty, be on probation for a period of 2 years within a continuous period of 3 years.

6. Reservation of Appointments:- The rule of reservation of appointments to the Backward classes, Scheduled Caste and Scheduled Tribes in Rule 22 of the General Rules for the State and Sub-ordinate Services of the Government of Tamil Nadu for the time being in force shall apply to appointment to the service by direct recruitment.

7. Passing of Tamil Language Test: Every person appointed to a category whose first language is other than Tamil should pass the Tamil Language Test

conducted by the Tamil Nadu Public Service Commission within the period of probation (i.e. 2 years) failing which, the increments will be stopped from 3rd year onwards till they qualify. In the case of direct recruitees, they must pass the Tamil Language Test within the period of 5 years from the date of entry in service. Otherwise their service will be terminated forthwith.

8. Conveyance Allowance:- There shall be paid to the holders of the posts in this service for which conveyance allowance is sanctioned conveyance allowance from the Municipal Fund at such rates and subject to such conditions as may be determined by the State Government.

9. Pay Allowances, Leave, Leave Salary, Pension, Provident Fund and Other conditions of Service:- The Chennai Corporation, Class-III and Class-IV Services (Discipline and Appeal) Bye-laws, the Chennai Corporation, Class-III and Class-IV Servant's Conduct Bye-laws, and the Rules of the State Government, regulating the pay of the Corporation Services, Fundamental Rules, the Tamil Nadu State and Sub-ordinate Services Rules, the Tamil Nadu Leave Rules, the Pension Rules, the General Provident Fund Rules and the Family Pension Rules for the time being in force shall, mutatis mutandis govern the members of this service, in the matter of their pay, allowance, leave salary in pension and other conditions of service.

